

Sunrise Estates Property Owners Association
P.O. Box 3055
Corsicana, TX 75151
Email form to: sunrise.estatespoa@gmail.com



sunriseestatesrclake.org

ARCHITECTURAL COMMITTEE APPROVAL REQUEST FORM (2 step process for final build approval for homes)

Name of Applicant/Requester: _____ Today's Date: _____

Mailing Address: _____
Address City zip

Telephone/Email: _____
Primary phone Email address

Property Location Info: STREET: _____ BLOCK: _____ LOT: _____

Office Use only

Date Received:

STRUCTURE TYPE AND INFO

Single Family Residence (HVAC area 1500 sq ft min) Living area (Sq.Ft.) _____

Total building area (SqFt) _____

2 car Garage attached Y / N detached Y / N or **2 car Carport** attached Y / N detached Y / N

Out building (shed) (SqFt) _____ width _____ length _____ height _____ (must be 10' in from side/back property line and can't reside over any septic lines or within 5' of lines no building below 320' elevation if property is lake front per TRWD)

Fence height _____ submit plans placement on property, material list, pic of fence type (note lakefront lots limited to 4' height, all other 6' height. (always call 800 DIG to locate utilities before starting fence design and construction)

(Note: all above see Deed Restrictions for guidance)

Name of Building Contractor: _____

Address: _____
Street City Zip

Contact info: _____
Primary phone Email address

SEPTIC PLAN SUBMITTED? YES (circle one) NO
(SEPTIC PLAN MUST be designed by a company that is approved by TRWD.)

Important- Please read the following: We are here to help assist you for your building approval according to the DCCR guidelines.

- Do you have a copy of the SEPOA Deed Restrictions? (circle one) YES NO
- Any changes or modifications to submitted plans require additional review and **written** approval by SEPOA Architectural Committee prior to building.

Required documents for Request consideration:

1. Construction Plan - **2.** Specifications – **3.** Location Plan – **4.** Septic Design from Licensed Designer.

*NOTE - SEPTIC PLAN MUST be designed by a company that is approved by TRWD.

If any of the above documents are missing, the request will be deemed incomplete and will be rejected upon receipt.

1st level of approval signed off below is for the plans submitted which will allow owner to obtain 911 address for submission of septic design to TRWD for review and approval. This initial approval in no way indicates approval to build, that will occur once owner submits TRWDs approval along with this initial approval sign-off document.

Signature (Architectural Committee Member)

Date

Signature (SEPOA Board Member)

Date

revised date __/__/__

TRWD Septic plans approved by TRWD attached: Yes (circle one) No

2nd level of approval signed off below allows owner to obtain building permit from the City of Mildred, (no Mildred permit needed for Fence or Out Buildings just the SEPOA approval)

The authorization from SEPOA only becomes valid if signed by the Architectural Committee Member assigned to your build and a current member of the board,

Signature (Architectural Committee Member)

Date

Signature (SEPOA Board Member)

Date

revised date __/__/__

SEPOA Site Building Requirements

1. New site builds must provide restroom facilities for workers if on site for 4 or more hours per day.
2. New builds must have electrical power by the utility (temporary pole) prior to starting new builds.
3. New builds are required to have a licensed contractor install electrical, plumbing, propane tanks and lines. Electrical and plumbing if installed by other than a licensed contractor must be inspected by a licensed contractor prior to closing off from view (walls, foundations, etc.) for rough-in inspection and final inspection. A signed licensed contractor inspection report is required.
4. Builds must display the Mildred Building permit in view of street/road.
5. Workers are to inspect the area before leaving each day to clean up any material that may blow onto others' property. Common courtesy.
6. Workers/crews are not to drive or park on others' property or block driveways. Common courtesy.
7. During the build process, the Architectural Control Committee retains the right to enter the property for inspections.
8. When clearing property, properly dispose of brush, trees, and other debris in a timely manner. Failing to dispose of this material or placing it on others' property is not acceptable. Should this happen, debris will be cleaned up and all costs billed to the owner of the cleared property.
9. For outside work, construction noise and lights are not permitted before 7:00 A. M. or after 7:00 P. M. on both week days and weekends.